

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 10

25

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 10, 2025, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones, Spencer Cropper and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brad Edrington, Kenny Hickey, Jen Patterson, Brian Ruhl, Michael Smith, Darrin Wiseman, Doug Koenig, Jeremy Kortney, Raegan Smith, Reese Smith, Riley Smith, Ken Smith, Bruce Osborne, Ann Burrell, Diane Rozner and Ivan Rozner.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on October 28, 2025, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Cropper. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Cropper the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Dan Jones, Turtlecreek Township Trustee, swore in Brian Ruhl as Assistant Fire Chief. Assistant Chief Ruhl took the oath of office with his wife Amy taking part in the swearing in ceremony.

Dan Jones, Turtlecreek Township Trustee, swore in Michael Smith as Battalion Chief. Battalion Chief Smith took the oath of office with his wife Kim taking part in the swearing in ceremony.

Dan Jones, Turtlecreek Township Trustee, swore in Darrin Wiseman as Battalion Chief. Battalion Chief Wiseman took the oath of office with his daughter Trinity taking part in the swearing in ceremony.

Mr. Jones thanked everyone in attendance for being there. After the ceremony, the many friends and family in attendance were invited to enjoy refreshments in the day room.

### Department Reports:

#### Fire/EMS:

John Paul Campbell, Fire Chief, requested a line-item transfer within the Fire Fund for grant purchases. The transfer needed is from 2192-930-930-0000 (Contingencies) to 2192-220-420-0025 (Operating Supplies Fire Grant) in the amount of \$23,000.00 for needed expenses. Mr. Cropper made a motion, seconded by Mr. Sams to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-11-01**. (A copy of the Resolution will be included in the minutes.)

Chief Campbell informed the Board that Brad Edrington, Administrative Assistant, applied for a Worker's Comp grant and the township was awarded the amount of \$15,051.83. The BWC Safety Grant is a 5 to 1 match and the township will be required to contribute \$2,508.64 of the total amount. The grant will cover 30 sets of Structural Gloves, 30 Globe Guard Hoods, 1 extractor gear and installation for Station 31. Mr. Cropper made a motion, seconded by Mr. Sams to approve the purchases as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-11-02**. (A copy of the Resolution will be included in the minutes.)

Chief Campbell opened a discussion regarding the replacement of reclining chairs for the fire stations. Chief Campbell explained that we need 7 chairs in total for 2 locations. The old chairs are approximately 10 years old. Three of the chairs will go to Station 33 and 4 will go to station 32. Mr. Cropper made a motion, seconded by Mr. Sams to approve the purchase of 7 recliners from Fire Station Furniture at a cost of \$6,779.53. All present voiced a "YEA" vote and the motion passed with **Resolution 25-11-03**. (A copy of the Resolution will be included in the minutes.)

Chief Campbell requested approval to transfer sick leave balance for Darrin Wiseman in the amount of 240 hours. The City of Franklin issued a letter to the Township verifying Mr. Wiseman's sick leave balance of 604.48 hours. The hours transferred to the Township is available to be used during Mr. Wiseman's time of employment with the Township but is not available for payout. Mr. Sams made a motion, seconded by Mr. Cropper to approve the

resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-11-04**. (A copy of the Resolution will be included in the minutes.)

### **Road and Bridge:**

Kenny Hickey, Road and Maintenance Supervisor, informed the Board that the Township gateway signs have been installed along the State Routes. Mr. Hickey stated that the location of the signs is not necessarily the exact line location as there are factors for adjustment such as topography along the road, location of driveways and culverts, and some issues with buried utilities. The Board also discussed the height of the signs with most opinions being positive. Mr. Sams voiced his appreciation for all of the work done by the Road department to install the signs.

### **Economic Development/HR**

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, gave the Board an update for the Westside plan to discuss the “Mixed Use Residential” language. Mr. Butts, a resident of the Township, had suggested that mixed use residential was a bit restrictive. Mrs. Patterson discussed this with the Warren County Planning department and the decision was made to use Gateway Residential denoting residential with some additional flexibility.

Mrs. Patterson gave the Board an update on the Core5 development, with a couple of repairs being made to Encore Drive and the last mile drive in preparation of turning those streets over to the township for maintenance. Core5 will be making some sidewalk repairs and give the Township six extra no parking signs. Mrs. Patterson spoke about the amendment process that Core 5 is going through with site 2 PUD development standards to meet the market and that process is nearing completion. Mrs. Patterson stated that Amazon has submitted permits.

Mrs. Patterson informed the board that our Fire Department went to Miami Valley Gaming for a business retention and fire familiarization visit. The General Manager for Miami Valley Gaming, Kato Moy, was present at the meeting and is planning on attending the November 25<sup>th</sup> Turtlecreek Township meeting.

Mrs. Patterson gave the Board an update regarding SHPO and the Greentree Road roundabout delay. Mrs. Patterson stated that SHPO is no longer involved; their process has ended. Now the Army Corp has found that US Fish and Wildlife should be involved but they are on furlough. The box culvert has water flowing through it that is a blue line stream to Armco Lake. The Tavern has been deemed historical.

### **Administration:**

Tammy Boggs, Township Administrator, gave the Board an update on the annual Turtlecreek/Monroe JEDD meeting that she recently attended. Mrs. Boggs hopes to revisit some things with the Racino and the City of Monroe in early 2026.

Mrs. Boggs gave the Board an update on the annual Turtlecreek/Lebanon JEDD meeting that she and Mrs. Patterson recently attended. Mrs. Boggs hopes to get a master plan with the City of Lebanon to help move forward with identifying the current goals. Mrs. Boggs stated that the TIF fund is at \$419,000.00.

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Fairways of Otterbein, Section 2 A Final Plat. The Board had previously issued comments and Mr. Sams would like those to be restated to Warren County Regional Planning. (A letter will be sent to Warren County Regional Planning stating this information.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding The Fairways of Otterbein Phase III for comments. The applicant is proposing 62 residential lots and 5 open spaces on a total of 15.74 acres. The Board requested that the previous comments be restated. (A letter will be sent to Warren County Regional Planning stating this information.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding Core5 Revised Preliminary Plan for review. The applicant is proposing to further subdivide Lot 2 into additional lots. Lot 2A will be 69.43 acres and Lot 2B will be 19.79 acres.

Access for Lot 2A will be through an easement on Lot 2B. Mrs. Patterson stated that the temporary light at Core5 will be moved in early December to its permanent location across from the prison driveway.

Mrs. Boggs informed the Board that per the ORC she is only allowed to incur obligations on behalf of the board up to \$10,000.00 (Previously the amount was \$2,500.00 but was increased to \$10,000.00 in 2019). Currently the Board has resolution 16-04-12 in place allowing for \$2,500.00 authorizing the Administrator to incur obligation on behalf of the Township and to also allow the Administrator to authorize other township officers and employees. After some discussion, the Board decided to amend resolution 16-04-12 and increase the amount to \$5,000.00. Mr. Cropper made a motion, seconded by Mr. Sams to amend resolution 16-04-12 to allow the Township Administrator to incur obligations up to \$5,000.00 on behalf of the Board and to also allow the Administrator to authorize other township officers and employees. All present voiced a “YEA” vote and the motion passed with resolution **25-11-05** (a copy of the resolution will be included in the minutes).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$4,995.51. The purchases are \$8.12 from Wasabi, \$635.00 from Blue Card, \$59.99 from Global Diamond Pros, \$97.95 from LaRosa’s, \$40.98 from Sams, \$76.32 from Walmart, \$84.15 from Kelly’s, \$3,842.99 from The Home Depot, \$100.03 from Ace Hardware and \$49.98 from TSC. Mr. Sams made a motion, seconded by Mr. Cropper, to subsequently approve the expenditures in the cumulative amount of \$4,995.51. All present voiced a “YEA” vote and the motion passed with **Resolution 25-11-06**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that it is time for renewal of the 2026 health insurance benefits. The Board decided to renew with Anthem Network for Medical benefits which did not increase in cost from the current year. Delta Dental increased by 2.9%; Principal Life and Vision did not increase. Mr. Cropper made a motion, seconded by Mr. Sams to approve the renewal of the 2026 health insurance benefits as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-11-07**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that they need to renew the Navia Reimbursements for 2026. The Board approved the renewal as follows:

Deductible Reimbursement:	\$6,000 – single & \$12,000 – family
Coinsurance & Copay:	\$2,050 – single & \$4,100 – family
Office Visits:	\$15 - \$45
Emergency Room:	\$300

Mr. Sams made a motion, seconded by Mr. Cropper to approve the Navia Benefits as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-11-08**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the annual Ohio Township Association Conference will be held February 4<sup>th</sup> – 6<sup>th</sup> and to let her know if they would like to attend. The Trustees will determine if they want to attend after the class schedule comes out. Mrs. Boggs stated that Chief Campbell, Mr. Hickey, Mrs. Patterson and Mrs. Childers have all let her know that they would like to attend.

Mrs. Boggs brought up for discussion the Last Mile Drive access which will eventually connect Shaker Run Subdivision to Encore Drive and ultimately to Union Road. Currently the Last Mile is blocked and will not be opened until a light is active at Union Road and SR 63 sometime in 2026 when State Route 63 is completed.

Mrs. Boggs asked the Board about the last meeting for December. The Board decided to have the last meeting on December 30, 2025 at 8:00 a.m. The Board also decided to continue the tradition of the Elected Officials cooking breakfast for the crews on December 19, 2025.

**CORRESPONDENCE:**

**IN:**

- Email from Mr. Burns regarding featuring Turtlecreek EMS/Fire in their newsletter at Otterbein.
- Email from SmartProcure with public records request for POs.

OUT:

Letter to Warren County Regional Planning regarding State Route 63 Right-of Way Dedication Plat.  
Email to SmartProcure with public records request.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a line-item transfer from the EMS/Fire Fund 2193-930-930-0000 (Contingencies) to 2193-230-340-0000 (Unemployment Compensation) in the amount of \$7,500.00 for needed expenses. Mr. Sams made a motion, seconded by Mr. Cropper to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-11-09**. (A copy of the Resolution will be included in the minutes.)

Mrs. Childers requested approval to attend the OTA conference and pay the registration fees in the amount of \$135.00 for registration, \$25.00 for the legislative reception and \$40.00 for the luncheon. A motion was made by Mr. Sams, seconded by Mr. Cropper to approve the expenses as described above for Mrs. Childers to attend the OTA conference. All present voiced a “YEA” vote and the motion was passed.

Mrs. Childers presented the bills which were due and the following checks were approved and signed. Check Nos. 36969 through 36994 (copy to follow) and Vouchers 1331-2025 through 1391-2025.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/28/25	11/3/25	1123-2025	COMMUNITY AUTHORITY OF UNION VILLAGE	1000-591-0037	\$15,321.06	2ND HALF TY 2024 LOST REVENUE RESIDENTIAL
					\$15,321.06	
10/31/25	11/3/25	1126-2025	STAROHIO	1000-701-0000	\$10,155.49	OCTOBER 2025 INTEREST
10/31/25	11/3/25	1127-2025	PRIMARY	1000-701-0000	\$3.44	OCTOBER 2025 INTEREST
10/1/25	11/6/25	1129-2025	LCNB TRUST	1000-701-0000	\$4,475.85	OCTOBER 2025 INTEREST
10/6/25	11/6/25	1130-2025	CD 63	1000-701-0000	\$924.66	OCTOBER 2025 INTEREST
10/8/25	11/6/25	1131-2025	CD 37	1000-701-0000	\$976.03	OCTOBER 2025 INTEREST
10/8/25	11/6/25	1132-2025	FNMA 24	1000-701-0000	\$1,875.00	OCTOBER 2025 INTEREST
10/9/25	11/6/25	1133-2025	CD 67	1000-701-0000	\$608.22	OCTOBER 2025 INTEREST
10/10/25	11/6/25	1134-2025	FFCB 42	1000-701-0000	\$4,375.00	OCTOBER 2025 INTEREST
10/14/25	11/6/25	1135-2025	CD 56	1000-701-0000	\$3,321.58	OCTOBER 2025 INTEREST
10/14/25	11/6/25	1136-2025	CD 53	1000-701-0000	\$123.29	OCTOBER 2025 INTEREST
10/15/25	11/6/25	1137-2025	CD 41	1000-701-0000	\$934.93	OCTOBER 2025 INTEREST
10/15/25	11/6/25	1138-2025	CD 60	1000-701-0000	\$1,068.49	OCTOBER 2025 INTEREST
10/17/25	11/6/25	1139-2025	CD 57	1000-701-0000	\$3,070.89	OCTOBER 2025 INTEREST
10/20/25	11/6/25	1140-2025	CD 64	1000-701-0000	\$914.38	OCTOBER 2025 INTEREST
10/23/25	11/6/25	1141-2025	CD 61	1000-701-0000	\$811.64	OCTOBER 2025 INTEREST
10/27/25	11/6/25	1143-2025	CD 50	1000-701-0000	\$6,779.11	OCTOBER 2025 INTEREST
10/31/25	11/6/25	1144-2025	UST 13	1000-701-0000	\$6,093.75	OCTOBER 2025 INTEREST
10/24/25	11/6/25	1145-2025	FNMA 35	1000-701-0000	\$3,187.50	OCTOBER 2025 INTEREST
					\$49,699.25	
11/6/25	11/10/25	1146-2025	NATIONAL OPIOIDS TRUST WALMART	2903-404-0000	\$67.95	WALMART PAYMENT 1 AND 3
					\$67.95	
11/7/25	11/10/25	1147-2025	OTARMA C/O SEDGWICK CLAIMS MANAGEMENT	1000-892-0000	\$2.00	OVERPAYMENT ANNIV
					\$2.00	
10/27/25	11/3/25	1103-2025	HNB-ECHO	2191-299-0000	\$95.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/25	11/3/25	1104-2025	MEDICAL MUTUAL	2191-299-0000	\$345.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/25	11/3/25	1105-2025	CGS	2191-299-0000	\$448.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/25	11/3/25	1106-2025	HUMANA	2191-299-0000	\$541.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/25	11/3/25	1107-2025	AETNA	2191-299-0000	\$1,294.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1108-2025	AARP SUPPLEMENTAL	2191-299-0000	\$113.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1109-2025	HWHO	2191-299-0000	\$172.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1110-2025	HHP OHIO	2191-299-0000	\$276.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1111-2025	CGS	2191-299-0000	\$479.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1112-2025	UNITED HEALTHCARE	2191-299-0000	\$831.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1113-2025	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$4,022.03	LIFE SQUAD SERVICES SEPT 2025 (DIRECT DEPOSIT)
10/29/25	11/3/25	1114-2025	HNB-ECHO	2191-299-0000	\$517.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/25	11/3/25	1115-2025	HNB-ECHO	2191-299-0000	\$538.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/25	11/3/25	1116-2025	HWHO	2191-299-0000	\$306.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/25	11/3/25	1117-2025	CGS	2191-299-0000	\$385.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/25	11/3/25	1118-2025	STATE OF OHIO	1000-533-0000	\$2,328.20	35% OF LICENSING FEE DISTRICUTION 3RD QTR 2025 (DIRECT DEPOSIT)
10/31/25	11/3/25	1119-2025	AARP SUPPLEMENTAL	2191-299-0000	\$202.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/25	11/3/25	1120-2025	HNB-ECHO	2191-299-0000	\$289.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/25	11/3/25	1121-2025	UNITED HEALTHCARE	2191-299-0000	\$454.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/25	11/3/25	1122-2025	UNITED HEALTHCARE	2191-299-0000	\$843.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/25	11/3/25	1124-2025	TRICARE PAYMENT	2191-299-0000	\$346.93	LIFE SQUAD SERVICES
10/29/25	11/3/25	1125-2025	PROGRESSIVE	2191-299-0000	\$740.00	LIFE SQUAD SERVICES
10/30/25	11/5/25	1128-2025	J DECKARD	2191-299-0000	\$315.00	LIFE SQUAD SERVICES
11/3/25	11/10/25	1148-2025	ANTHEM BLUE	2191-299-0000	\$286.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/25	11/10/25	1149-2025	PNC-ECHO	2191-299-0000	\$297.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/25	11/10/25	1150-2025	AETNA	2191-299-0000	\$923.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/25	11/10/25	1151-2025	CGS	2191-299-0000	\$3,122.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/25	11/10/25	1152-2025	HWHO	2191-299-0000	\$127.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/25	11/10/25	1153-2025	UNITED HEALTHCARE	2191-299-0000	\$914.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/25	11/10/25	1154-2025	CGS	2191-299-0000	\$1,281.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/25	11/10/25	1155-2025	OPTUM	2191-299-0000	\$211.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/25	11/10/25	1156-2025	CGS	2191-299-0000	\$439.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/25	11/10/25	1157-2025	ANTHEM BLUE	2191-299-0000	\$122.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/25	11/10/25	1158-2025	CGS	2191-299-0000	\$434.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/25	11/10/25	1159-2025	UNITED HEALTHCARE	2191-299-0000	\$882.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/25	11/10/25	1160-2025	HNB-ECHO	2191-299-0000	\$909.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$25,844.77	

**Other Business:**

None.

**Visitor Concerns:**

Doug Koenig from the Warren County Airport gave the Board an update on things happening at the Warren County Airport.

**Trustee Reports:**

**None.**

There being no further business, Mr. Cropper made a motion, seconded by Mr. Sams, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for November 25, 2025 at 8:00 a.m.

Signed: \_\_\_\_\_Chairman of the Board

Attest: \_\_\_\_\_Fiscal Officer

**RESOLUTION 25-11-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFER  
WITHIN THE FIRE FUND (2192)**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the Fire Fund (2192) for grant purchases; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request \$23,000 be transferred from 2192-930-930-0000 (Contingencies) to 2192-220-420-0025 (Operating Supplies Fire Grant) and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfer in the Fire Fund 2192 in the amount of \$23,000.

Mr. Cropper moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**RESOLUTION 25-11-02  
TURTLECREEK TOWNSHIP**

**WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE THE PURCHASE OF  
VARIOUS EQUIPMENT FROM THE WORKER’S COMPENSATION GRANT  
FOR THE FIRE DEPARTMENT**

**WHEREAS**, the township received \$15,051.83 from the Bureau of Worker’s Compensation for a safety grant; and

**WHEREAS**, the BWC Safety Grant is a 5 to 1 match and the township will be required to contribute \$2,508.64 of the total amount; and

**WHEREAS**, the following equipment will be purchased with the funds from Vogelpohl Fire Equipment and the source of the funds will be the Fire Fund 2192 (2192-220-420-0025 Operating Supplies Fire Grant):

- (30) Hex Armor 8180 Structural Glove
- (3) Globe Guard Hoods
- (1) Circul-Air Extractor
- (1) Circul-Air Installation

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the above listed items from the Bureau of Worker’s Compensation Safety Grant .

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Jones	“YEA’
Mr. Cropper	“YEA’
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**RESOLUTION 25-11-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE THE PURCHASE  
OF DUTY-BUILT RECLINERS**

**WHEREAS**, the township has a need to purchase seven (7) recliners for the Administration building and both fire stations for the day rooms; and

**WHEREAS**, the cost of the purchase of seven (7) recliners will be \$6,779.53 from Fire Station Furniture; and

**WHEREAS**, the source of the funds for the purchase of the recliners will be the General Fund 1000 (1000-760-740-0003 Machinery, Equipment and Furniture – Fire ).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of seven (7) recliners from Fire Station Furniture at the cost of \$6,779.53.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**RESOLUTION 25-11-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE TRANSFER OF  
SICK LEAVE BALANCE FOR DARRIN WISEMAN**

**WHEREAS**, Darrin Wiseman has been hired by Turtlecreek Township Fire and EMS effective October 31, 2025 as a Battalion Chief; and

**WHEREAS**, Darrin Wiseman has a sick leave balance of 604.48 hours accumulated with City of Franklin; and

**WHEREAS**, City of Franklin has issued a letter to Turtlecreek Township verifying sick leave balance for Darrin Wiseman and Turtlecreek Township will accept 240 hours of sick leave balance as a transfer to the township; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the balance transfer of 240 hours of sick time for Darrin Wiseman and that the balance is available to be used during Darrin Wiseman’s time of employment with Turtlecreek Township Fire and EMS but is not eligible for payout.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Cropper seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

\_\_\_\_\_  
Amanda K. Childers, Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution 25-11-05

Date of Resolution: November 10, 2025

**RESOLUTION TO AMEND RESOLUTION 16-04-12 TO INCUR  
OBLIGATIONS ON BEHALF OF THE TOWNSHIP**

**WHEREAS, in accordance with Section 507.11 (A), of the Ohio Revised Code, a Board of Township Trustees may authorize, by resolution, township officers and employees to incur obligations of ten thousand dollars or less on behalf of the township, or it may authorize, by resolution, the township administrator to so authorize township officers and employees; and,**

**WHEREAS, in accordance with Section 507.11 (A), of the Ohio Revised Code, the obligations incurred on behalf of the township by a township officer or employee, acting pursuant to such resolution shall be subsequently approved by the adoption of a formal resolution of the board of trustees; and,**

**WHEREAS, in accordance with Section 507.11 (B), of the Ohio Revised Code, no money belonging to the township shall be paid out, except upon an order signed by at least two township trustees, and countersigned by the Fiscal Officer; and,**

**WHEREAS, by this Resolution, the Board of Trustees of Turtlecreek Township, Warren County, Ohio amends Resolution 16-04-12 by authorizing its Administrator to incur obligations of five thousand dollars (\$5,000.00) or less on behalf of the Township, and further empower its Administrator to so authorize other township officers and employees to incur obligations of five thousand dollars (\$5,000.00) or less on behalf of the Township.**

**THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:**

**Section 1. This Board does hereby authorize the Township Administrator to incur obligations of five thousand dollars or less on behalf of the Township.**

**Section 2. This Board does hereby empower the Township Administrator to authorize other Township officers or employees to incur obligations of five thousand dollars or less on behalf of the Township.**

**Section 3. Any such obligations provided for herein, by the Administrator and any authorized Township Officer or Employee, while acting pursuant to this Resolution, shall be subsequently approved by the adoption of a formal resolution of this Board at the next regularly scheduled Township Trustees' meeting after receipt by the Township Fiscal Officer of proper voucher for the obligations incurred.**

**Section 4. The authorization provided herein shall not be construed to authorize any Township money be paid out, except upon an order signed by at least two township trustees, and countersigned by the Fiscal Officer.**

**Section 5. That the Board is acting in its administrative capacity in adopting this Resolution.**



**Section 6.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 7.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Cropper moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	-	“YEA”
Mr. Cropper		“YEA”
Mr. Sams		“YEA”

Resolution adopted this 10th day of November, 2025.

**THE BOARD OF TRUSTEES OF TURTLECREEK TOWNSHIP**

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Amanda K. Childers, Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 25-11-06

Date of Resolution: November 10, 2025

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator

or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted:

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 25-11-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, Turtlecreek Township’s health insurance renewals for 2026 health is due; and

**WHEREAS**, the township will be renewing with Anthem for medical insurance, Delta Dental for dental insurance and Principal Insurance for vision and life insurance benefits and authorize Tammy Boggs, Administrator to sign all documents for the renewal process; and

**WHEREAS**, the source of the funds for the renewal premiums will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and EMS/Fire Fund (2193).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the health insurance benefits with all carriers and authorize Tammy Boggs, Administrator to sign all documents for the renewal process.

Mr. Cropper moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 25-11-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO RENEW BENEFITS  
FOR THE NAVIA INSURANCE PLAN**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to renew the plan with Navia Insurance; and

**WHEREAS**, the renewal will be as follows:

Deductible Reimbursement:	\$6,000 – single & \$12,000 – family
Coinsurance & Copay:	\$2,050 – single & \$4,100 – family
Office Visits:	\$15 - \$45
Emergency Room:	\$300

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Navia Insurance benefit plan as stated above for the 2026 calendar year.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Cropper

seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 25-11-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFER  
WITHIN THE EMS/FIRE FUND (2193)**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the EMS/Fire Fund (2193) for unemployment benefits; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request \$7,500.00 be transferred from 2193-930-930-0000 (Contingencies) to 2193-230-240-0000 (Unemployment Compensation) and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfer in the EMS/Fire fund in the amount of \$7,500.00

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Cropper seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 10<sup>th</sup> day of November, 2025.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

End of Minutes.